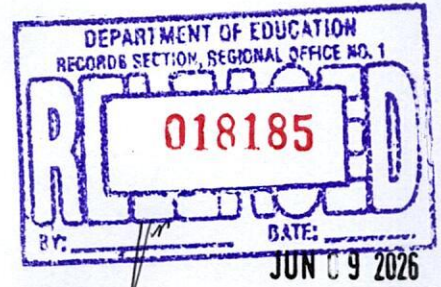




Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 705 s. 2026

**SUBMISSION OF LIST OF UNTRAINED REGISTERED GUIDANCE COUNSELORS**

To: Schools Division Superintendents  
 School Governance and Operations Division  
 Division Youth Formation Coordinators

1. In line with the ongoing commitment of the Department of Education to strengthening guidance and counseling services and ensuring the continuous professional growth of Registered Guidance Counselors (RGCs), this Office requests the submission of the list of Registered Guidance Counselors who have not yet undergone relevant capacity-building and specialized trainings aligned with their functions and Key Result Areas (KRAs).
2. This initiative aims to establish a comprehensive database of training needs among Registered Guidance Counselors in the region and serve as the basis for the development and implementation of targeted professional development interventions.
3. The submitted data will be utilized in planning future regional and national training programs, to ensure equal access to learning and development opportunities, and responsive learner-centered guidance services across all Schools Division Offices.
4. All Schools Division Offices are directed to submit the consolidated list of untrained Registered Guidance Counselors not later than **Friday, June 18, 2026** through this link: <https://tinyurl.com/ListOfUntrainedRGCs>.
5. Template for the said report can be accessed through this link: <https://tinyurl.com/TemplateListOfUntrainedRGCs>.
6. Immediate dissemination of this Memorandum is desired.

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**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 Director IV/Regional Director  
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Encl.: As stated  
 Reference: None

To be indicated in the Perpetual Index  
 Under the following subjects:

DATA  
 LISTS  
 PROGRAMS  
 REPORTS  
 TRAINING PROGRAMS

ESSD/dcn/dsp/RM\_Submission\_of\_List\_of\_Untrained\_RGCs  
 June 8, 2026



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